

Vous avez réservé un logement par le biais de notre site www.icp.fr/ilcf

You have booked an accommodation on our website www.icp.fr/ilcf

Tarifs 17/18 Fees 17/18	3 semaines 3 weeks	4 semaines 4 weeks	8 semaines 8 weeks	Semaine sup. Additional week	Nuit sup. Additional night
Petit déjeuner (accès cuisine) Breakfast included (kitchen access)	750	1 000	2 000	250	45
1/2 pension (5 dîners/semaine) Half-board (5 dinners a week)	930	1 240	2 480	310	50
3 dîners 3 dinners	870	1 160	2 320	290	45 / 50
Chambre seule Room only	630	840	1 680	210	30

1 semaine - week = 7 nuits - nights
3 semaines - weeks = 21 nuits - nights

4 semaines - weeks = 28 nuits - weeks
8 semaines - weeks = 56 nuits - weeks

Merci de remplir très lisiblement ce formulaire et de le renvoyer à l'ICF au minimum 3 semaines avant la date d'arrivée, accompagné d'une **attestation d'assurance Responsabilité civile**.

Please fill in this inquiry legibly and send it back to the ILCF minimum 3 weeks before your arrival date, with a **liability insurance certificate**.

ATTENTION

Aucun remboursement ni changement de dates possibles. Les coordonnées de votre famille d'accueil vous seront envoyées par e-mail.

BE CAREFUL

No refund or shift of dates possible.
Your host family's details will be sent to you by e-mail.

NOM - Family name _____

PRÉNOM - First name _____

ÂGE - Age _____

SEXE - Gender _____

NATIONALITÉ - Nationality _____

E-MAIL _____

FAX - Fax number _____

NOMBRE DE NUITS - Number of nights:
Non modifiable - no shift of dates possible

DATE D'ARRIVÉE :
Arrival date

DATE DE DÉPART :
Departure date

DEMI-PENSION - Half-board ☐

PETIT DÉJEUNER - Breakfast ☐

3 DINERS - 3 dinners ☐

CHAMBRE SEULE - Room only ☐

Niveau de français
French level
bon strong ☐

moyen medium ☐ faible weak ☐

Fumeur - Smoker: oui - yes ☐

non - no ☐

Allergies - Allergies: oui - yes ☐

non- no ☐

Si oui - If yes: animaux - pets ☐

nourriture - food ☐

Préciser - Specify: _____

Recommendations to enjoy your home stay



You are going to spend several weeks with a French family. The following recommendations will help you get the best from this experience.

The family will provide...

You are expected to

<u>ATTITUDE</u>	Your host will treat you as one of the family. They will be open minded, communicative, available for support and will respect your privacy. They would inform you in advance of any absence (evening party, week ends) and, in such case, would remain reachable by telephone.	Home stay is definitely not hotel, residence nor renting, where you just pay for a service. With a home stay, you share, for a while, the life and the routines of a family and you have to behave as a family member and not as a client. You have to adapt to the family as well as the family will make efforts to adapt to you. It's good that you feel rapidly "at home" but don't forget that this is primarily the host family's home! Don't be too invasive when using the kitchen, the bathroom, the TV, the fridge..... You will be exposed to rather big cultural differences and potential misunderstandings due to language barrier. So, when you don't understand a situation, when you need something, first talk to the family. In most cases, it will solve your question out.
<u>LUGGAGE</u>	Your host will provide space to store your luggage, either within or outside the room	Your luggage must be reasonable in relation with the length of your stay. It cannot include any furniture or cumbersome objects. Bring to Paris only bi-voltage electric appliances since we use 220 volts. All electric appliances and consumer goods can be bought in Paris. You must take your luggage with you at the end of your stay.
<u>ARRIVAL DAY</u>	Depending on the time you arrive at the home stay, your host or somebody in the family will welcome you at the time you have indicated. They will help you settle into their home, explore the surroundings and find your way to the school with public transportation.	Let your host family know your flight number and your approximate arrival time. In case of unexpected delay, do your best to let your host family know. You can also call the emergency number: 00 33 (0)9 54 93 15 09
<u>KEYS</u>	You will be given the keys of the apartment	You are responsible for these keys and you would be charged for the cost of replacement in case of lost (see also SECURITY)
<u>YOUR BEDROOM</u>	Your host will provide a private room with a desk and enough space to store your personal belongings. Bed sheets and towels are provided and changed every 2 weeks (sheets) or every week (towels). The room will be cleaned up every week.	Dress your bed and leave your room tidy every day. Do not store nor eat any food in your room. Cigarettes and alcohols are forbidden. Air out your room once a day. When you leave, switch off the lights, do not leave any electrical appliances on, close your window(s) ... Do not pin pictures or posters on your bedroom's walls.
<u>THE BATHROOM</u>	You will generally share the family bathroom or one of the bathrooms.	Comply with agreed time frame for the use of bathroom. Spend a reasonable amount of time in the bathroom and leave it clean after use. Shut all water taps off after use.
<u>COMPUTER</u>	Your host will provide a WIFI internet access.	When surfing on Internet through the family WIFI access, it is your responsibility to strictly comply with applicable laws and regulations regarding the use of internet.
<u>LAUNDRY</u>	Your host will provide one laundry service per week.	Do not operate the washing machine yourself. Put your clothes in, take them out, dry them at the place you have been indicated, iron them yourself (iron is provided by the family)
<u>VISITS</u>		Visits are subject to agreement by the host family. Overnight hosts are not allowed.
<u>BREAKFAST</u> (except "room only" option)	Your host will provide food for a self served typical French breakfast. It includes bread, butter and jam, fruit juice and tea, hot chocolate or coffee, cereal with milk	Have your breakfast before 10: 00 am. Let the kitchen clean after use.
<u>LUNCHES</u>		Formal lunches are taken outside the home stay
<u>DINNERS with the family</u> (Half-board options)	The host family provides local cooking. They have been informed of your possible food restrictions and will check it with you.	Comply with the time schedule. Offering to help clear the dinner table will be greatly appreciated. Let your host know in advance if you do not attend and warn them if you are late. The host family is not expected to provide a second service. Missed dinners are not recoverable nor refundable.
<u>USE of the KITCHEN for dinners</u> (Week ends or "B&B" or "Room Only" options)	Your host will show you where you can store your food products in the kitchen and in the fridge	Comply with agreed hours. Prepare simple dinners, avoid overpowering or intense odours. Spend a reasonable amount of time in the kitchen. Do not use the family products. Leave the kitchen and plates clean and tidy after use
<u>SECURITY</u>	Your host and this number : 00 33 (0)9 54 93 15 09 are available for any security matter	Let the family know if you stay overnight at friends 's or if you leave for an extended period of time.
<u>INSURANCE</u>	The apartment is insured by the host family	You are responsible for any damages you might cause in or outside your host family's home. Check that your liability insurance (assurance responsabilité civile) does work while you're in Paris.
<u>NOISE</u>	Your host will explain noise constraints in use in the building and at home	Control music level, avoid any noise particularly when you leave early or get back late.
<u>FAMILY ITEMS</u>	Your host will let you use domestic appliances such as fridge, oven, micro wave, TV, robots, mirrors,...	Take care with any family items that you may use during your stay. Check you have personal liability insurance.
<u>PRIVACY</u>	Your host will respect the privacy of your room and your sleeping time as long as they conform to a normal practice	Respect private rooms. Do not take photographs of the apartment without consent of the the host family. Let access to your room for the weekly cleaning up.
<u>DECENCY</u>	Your host will permanently behave decently	Dress yourself decently in the apartment, particularly when you come out of your room and out of the bathroom.
<u>MONEY</u>	Your host will never ask you any payment	Do not ever make payments to or financial arrangements directly with the family.
<u>EXTENDING your stay</u>	Your host family is not aware of the global planning of all home stays	For extending your home stay, please ask the school.
<u>MOVING to an other host family</u>	Should your host become unavailable for an unexpected reason, we would transfer you to an other home stay	In case of problem with your home stay, try first to discuss it with your host. Ask the support of the school if necessary. Any demand for moving to an other home stay must be duly justified, decided and planned with the school. Kindly allow for a few days before to get your new address. Do not move out before the agreed date.